

North View Fire District
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North View Fire District Board Meeting Minutes
January 25, 2024

The North View Fire District Trustees convened in a Fire Board Meeting session on January 25, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on January 25, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright Electronically
Vice-Chairperson Jay Johnson
Trustee John Arrington
Trustee Cameron West
Trustee Chris Clark
Trustee Kristen Mechem
Trustee Meredith Aardema
Chief Kristopher Maxfield

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Nicci Roylance, District Clerk
Leonard Call, Treasurer
Jeff Davis, Accountant

Public Present:

Sean Mechem

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance

Chairperson Wheelwright welcomed everyone to the meeting at 5:01 p.m.
Trustee Clark led us in the Pledge of Allegiance and offered a word of prayer.

2. Oath of Office for New Hires and Board of Trustees.

Chairperson Wheelwright welcomed the new firefighters and new Trustee Kristen Mechem. Chief Maxfield introduced all of the new firefighters and Lt. Paramedics, which included Vance Oxborrow, Deigo Cruz, Alex Kurish, Tanner LeFevre, Sean Lowe, and Coltin Larsen. Nicci Roylance, District Clerk had the LT Paramedic recite their Oath. Chief Maxfield stated that there is a new process for new hire's probation period and the Badge pinning will happen after they are off probation. Nicci Roylance, District Clerk had the new firefighters recite their Oath. Nicci Roylance, District Clerk had the new Trustees who included Tim Wheelwright, Jay Johnson, and Kristen Mechem recite their Oath of Office.

3. Consideration to approve the minutes of December 19, 2023.

Nicci Roylance, District Clerk stated that she had Chairperson Wheelwright down as attending electronically and it had been fixed but they would need to be passed as amended minutes. Vice-Chairperson Johnson made the motion to approve the amended minutes of December 19, 2023. Trustee Clark seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye electronically
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	abstained
Trustee Cameron West	abstained
Trustee Meredith Aardema	aye

4. Consideration to approve the monthly financial transactions for December 2023.

Chairperson Wheelwright asked if Jeff Davis, Accountant was present. Chairperson Wheelwright asked Jeff Davis if there was anything that he wanted to draw to their attention for the transactions. Jeff Davis, the Accountant stated that he changed the report for the transactions, it is a little more detailed and the journal entries show all of the amounts. Jeff Davis stated that in subscriptions we are over year to date due to UASD fees being higher than last year. Chairperson Wheelwright asked about the miscellaneous pay. Jeff Davis stated it is Chief Wade's severance. Trustee Aardema made the motion to approve the December 2023 financial transactions. Trustee Arrington seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye electronically
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye

Trustee Cameron West	aye
Trustee Meredith Aardema	aye

5. Public Comments

Chairperson Wheelwright stated that there was no public present.

6. Discussion and/or action on Resolution to allow Social Security Referendum.

Chief Maxfield stated that this is for the District to join the Social Security not remove ourselves. Chief Maxfield stated that this would start the ninety days for the education period with a vote to stop paying social security or to start paying social security the correct way and opt-in. Chairperson Wheelwright asked Chief Maxfield what happened during these ninety days. Chief Maxfield stated that it has been vague, but there will be an education period and an email that will go out to our employees with a flyer with information. Trustee Aardema had questions on the vote per the referendum. Nicci Roylance, District Clerk stated that the document would only allow four signatures. Trustee West made the motion to approve the Resolution to allow Social Security Referendum. Trustee Mechem seconded the motion. Vice-Chairperson Johnson asked what date the ninety days would fall on.

Voting on the motion:

Chairperson Wheelwright	aye electronically
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

Roll Call:

Chairperson Wheelwright	aye electronically
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

7. Administration Report

Chief Maxfield gave a detailed report on the January 22, 2024 fire at a storage unit on Wall Ave. Chief Maxfield stated that we did a very good job at getting the fire out in a timely matter and only three units were a complete loss. Chief Maxfield stated that the total loss would be about two million and many millions of saved monies on the structure. Chief Maxfield stated that we kept firefighters there to keep watch of the contents of the remaining units that were open for the night. Chief Maxfield stated gratitude to the other agencies that were called to help and support. Trustee Aardema asked if they knew the cause. Fire Marshal Barker stated a reason. Chief Maxfield stated that we would be talking about response outputs in our upcoming Strategic Planning. Chief Maxfield stated that in the future if we have a large incident, we could give a timeline and response times for the Board. Trustee Mechem stated that she saw Chief Maxfield on the news and stated he did a very good job.

Chief Maxfield stated that we have our upcoming Strategic Planning Workshop and went over the email that he had sent to the Board. Chief Maxfield stated that we had a survey and digital town hall and a discussion was had on the challenges of the community. Chief Maxfield stated that we had used social media to have the community participate in the digital town hall and survey. Trustee Arrington asked if it was on the website. Chief Maxfield stated that there was a QR code for the survey on the website. Chief Maxfield stated that our workshop would be on February 12-14th. Chief Maxfield explained the administration's plan to work on our portfolios before the workshop.

Chief Maxfield stated that he would like to educate the board that he would put together a caller response overview report to compare against ISO, components of the Citygate Paramedic study, and our AP Triton study to make it comparable to Davis and Salt Lake Counties. Chief Maxfield stated he would have that done and out to our Board before the workshop. Chief Maxfield stated that he would like to have a presentation from the workshop at the February 22nd meeting to have a discussion on the strategic plan draft and see where we need to work on and look at adopting it at the March meeting.

Nicci Roylance, District Clerk stated that ImageTrend is up and running. Nicci Roylance stated her appreciation towards South Ogden's Deputy Chief Storey for helping with getting it up and running. Nicci Roylance reported on PPE and the goal in the next five

years to get the employees two sets of turnouts. Nicci Roylance stated she would like to get some certification for the HR piece.

Deputy Chief Barker stated that we are almost done with the ISO just waiting on the water piece. Deputy Chief Barker stated that the restoration is considered done.

Deputy Chief Jones stated he has been working on the paramedic piece with the new medical director and getting training set up. Deputy Chief Jones stated he has been working on a replacement plan for the engines. Deputy Chief Jones stated that he has been looking at grants on how to supply the new ladder. Deputy Chief Jones stated that we would be getting the new brush truck in April and we saved a lot of money by ordering early. Deputy Chief Jones stated that he would send out some pictures of the Brush Truck.

Chief Maxfield stated that the administration has been working hard on their portfolios. Discussion was had on the ISO process. Chief Maxfield stated that we could get a re-evaluation if we thought that we had improved or with growth in year three.

Vice-Chairperson Johnson asked about calls and Deputy Chief Jones stated that we were down, but it has picked up recently. Discussion was had on Harrisville's drone on the fire.

8. Chairperson's Report

Chairperson Wheelwright asked for an Impact Fee update. Deputy Chief Barker stated that we put it on hold to find out what we were doing with the fire station in Harrisville. Chairperson Wheelwright asked why that would matter. Chief Maxfield stated that it would matter if they would be collecting the fees or us depending on who owns the station or how we did the completion of the station on who owns what. Chief Maxfield stated that it could change the outcome without those answers.

9. Other and/or Identify matters for future consideration and or action.

Trustee Arrington stated his appreciation for the plan that we now have in place moving forward. Trustee Arrington stated his appreciation to Jeff Davis for going over the financials with him before the meeting. Trustee Arrington stated that the District's website needed to be updated for the board meeting dates and times.

Nicci Roylance, District Clerk stated that the ninety days would be April 25th, and Chairperson Wheelwright stated it would be April 24th and our April meeting would land on April 25th.

Chief Maxfield stated that the employees are wearing new uniforms and if anyone would like to get some to get with Nicci Roylance.

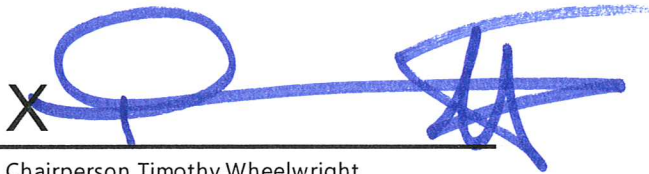
Chairperson Wheelwright spoke about using a new platform called Boardable and that it would be used online and would like to possibly move forward in the future.

10. Adjournment

Trustee Aardema made the motion to adjourn at 5:56 p.m. The Vice-Chairperson seconded the motion to adjourn.

Voting on the motion:

Chairperson Wheelwright	aye electronically
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

X 

Chairperson Timothy Wheelwright

X 
Nicci Roylance, District Clerk

Date of approved January 25, 2024, Board Meeting Minutes February 22, 24